



Citing and Referencing Answering “Wh” Questions

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Citing and Referencing: Learning Objectives

- Be able to answer some “Wh” questions related with citing and referencing**
 - What
 - Where
 - When
 - How
 - What if not – the academic misconduct

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What do they mean?

- Citing
- Referencing
- Bibliography

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What to cite/ provide reference

- All available in public domain
- Some could be better than others

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List of public domain

- Book
- Edited Book
- Chapter in a Book
- Journal article
- Official publications
- Government Report
- TV Programme
- Electronic images
- .
- .
- .
- All public domain

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Why

- ?

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Adam Smith



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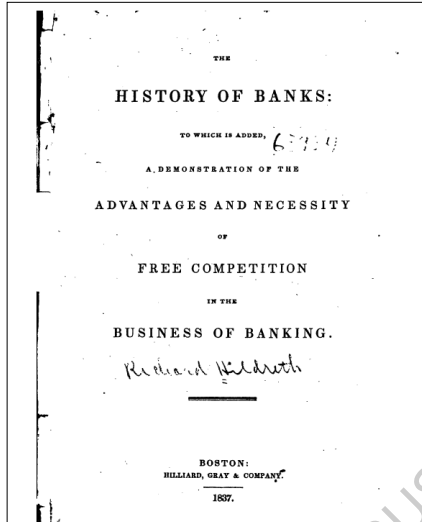
Book by Adam Smith



Source: History Gallery: <http://www.shipofstate.com/books/index.htm>

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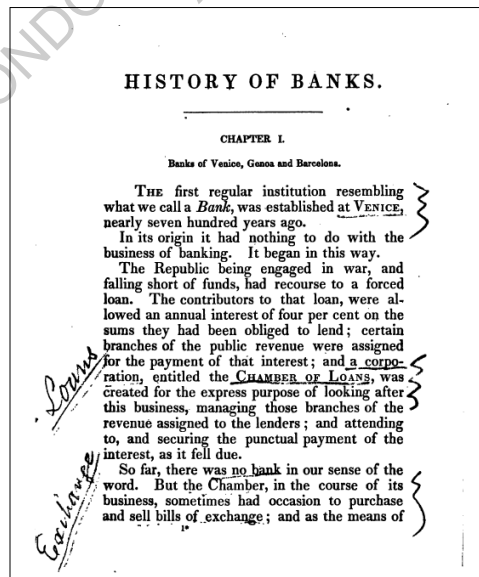
How long does it take to write?



Source: Google Books

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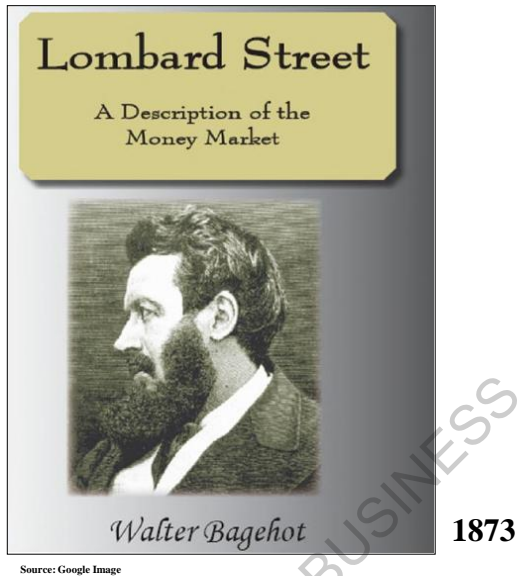
How long does it take to write?



Source: Google Books

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How long does it take to write?



Source: Google Image

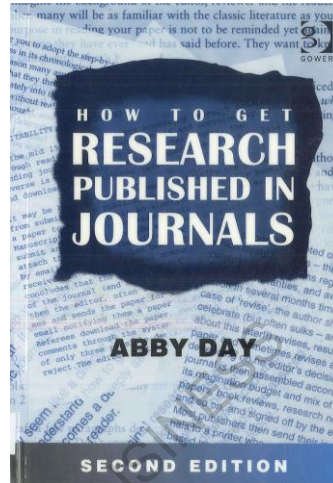
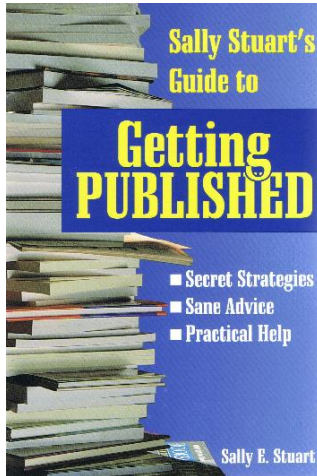
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Journal Article



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Is it easy to publish?



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Why: The Core Principle

- To the author: acknowledge
- To the reader: access

- To you: credible source



WIKIPEDIA
The Free Encyclopedia

?

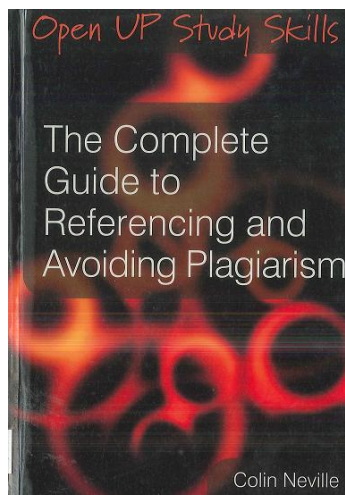
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When?

- Others idea, theory
- Paraphrase
- Quote

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How?



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How?

The screenshot shows the Thomson Reuters EndNote website. At the top, there is a navigation bar with links: contact us | about us | what's new | product info | support & services | purchase | home. Below this is the EndNote logo with the tagline "Advance your Research and Publish Instantly". A central image shows the EndNote software box. To the left of the box is a green sidebar with sections: "Save on Volume licenses" (Discounts on 20+ copies), "What's New" (listing updates for EndNote X4.0.1, X4 for Mac and Windows, Word 2010/2011 news, and ResearcherID.com), and "Quick Links" (listing trial, login, reviews, registration, suggestions, training, and forum). To the right of the box is a "What's New in X4:" section with bullet points: "Import & Search PDFs", "Collaborate more with EndNote Web", "Cite While You Write™ in Microsoft® Word 2010", and "Manage your Publication List with ResearcherID". Below this are links for "View Free Online Tutorials or Sign Up for Webinars", "Download Free Content File Updates", and "Buy Online Today". At the bottom, there are social media icons for Facebook and Twitter, and a footer with "Copyright | Privacy Policy | Terms of Use | Disclaimer" and a contact email: "Send questions, comments, or suggestions about this page to the uk@rnitsr.com".

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How?

- Different Styles
- LSBF: Harvard
- University of Wales

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How? It seems difficult

- Is it really?**
- Let us practice some**

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How?: Common Rules- Citing in the text

- Surname and Year**
- Example**

Demirgüç-Kunt and Maksimovic (1998) showed that firms in countries with better functioning banks grew faster than would have been predicted by their individual firm characteristics. Rajan and Zingales (1998) also support this linkage as they found that industries that rely on external finance prosper more in countries with better developed financial markets.

Early literature (Bagehot, 1873, Schumpeter, 1912, Gurley and Shaw, 1955, Goldsmith, 1969, McKinnon, 1973) emphasised the positive role finance plays for growth.

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How?:

Common Rules- Citing in the text

- More than 2 authors:** First author surname + *et al.* + Year
- Example
 - ...and Harrison *et al.* (1999) developed models where

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How?:

Common Rules- Citing in the text

- Quotation**
 - Short quotation:** For a short quote, enclose the writer's words in double "quotation marks" within your sentence. Provide page number after year.

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How?: Common Rules- Citing in the text

❑ Short quotation Example

According to Levine (1997, p. 699), "Financial institutions that are more effective at pooling the savings of individual can profoundly affect economic development."

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How?: Common Rules- Citing in the text

❑ Long quotation: Longer quotes should be separated from the body of your text and indented from the left-hand margin. Provide page number after year.

❑ Example

Schumpeter (1912, p. 74) mentioned:

The banker..., since all reserve funds and savings to-day usually flow to him,... stands between those who wish to form new combinations and the possessors of productive means. He is essentially a phenomenon of development...He makes possible the carrying out of new combinations...in the name of the society as it were, to form them.

According to ...

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How?: Common Rules for Referencing

Book

You need to include the following information:
Author. Year. *Book title*. Place: Publisher.

Example

BAGEHOT, W. 1873. *Lombard Street*, Homewood, IL, Irwin.

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How?: Common Rules for Referencing

Chapter in an edited book

Chapter Author(s). Year. Title of chapter. In: Book Editor ed/eds. *Book title*. Place: Publisher, chapter page numbers.

Example

BECK, T., DEMIRGÜÇ-KUNT, A., LEVINE, R. and MAKSIMOVIC, V. 2001. Financial Structure and Economic Development: Firm, Industry, and Country Evidence. *In: DEMIRGÜÇ-KUNT, A. and LEVINE, R. (eds.) Financial Structure and Economic Growth: A Cross-Country Comparison of Banks, Markets, and Development*. Cambridge, MA: MIT Press, 189-241.

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How?: Common Rules for Referencing

Journal article

- Author. Year. Article title. *Journal Title*, volume, issue, pages.

Example

ATJE, R. and JOVANOVIĆ, B. 1993. Stock Markets and Development. *European Economic Review*, 37, 2, 632-640.

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How?: Common Rules for Referencing

Web Document

- Author or Editor (if available). Year (if available). *Title* [Online]. Place: Publisher (if available). Available at: web address of document [Accessed: day Month year].

Example

ROUSSEAU, P. L. and SYLLA, R. 2001. *Financial System, Economic Growth, and Globalization* [Online]. NBER Working Paper No. 8323. Available: <http://www.nber.org/papers/w8323> [Accessed 10 August 2010].

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**How?:
Golden Rule for Referencing**

- Be consistent**

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**What if not?:
Consequences**

- Plagiarism**

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Plagiarism: What is it?

- Academic misconduct
 - Collusion
 - Falsification
 - Replication
 - Impersonation
 - .
 - .
 - .
- A lack of academic integrity

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What if not?: Consequences

- Plagiarism will be Penalised



"I want you to text a thousand times-I will not text in class."

Source: Artizans (<https://zone.artizans.com/image/THO119/student-is-punished-for-texting-in-class/>)

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What is the golden rule?

- Be consistent
- Talk with your tutor
- Use turnitinuk before submitting any written work

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How can I get more practice exercise?

Harvard links

Cardiff University's [Information Literacy Resource Bank](#) features a section on [citing references](#). The Harvard referencing materials include activities, quizzes and a [Harvard Referencing Tutorial](#). The tutorial incorporates interactive exercises to check whether you have understood the style guidelines

http://www.sussex.ac.uk/library/infosuss/referencing/h_quiz.shtml

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Thank You.

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